

<b>Greentop Circus</b>		<b><i>Risk Assessment</i></b>	
<b>Activity:</b>	Venue hire Please also see Building risk assessment (if at Greentop – otherwise see venue’s Building RA) and ground based risk assessments	<b>Assessed By:</b>	Tim Byrom
		<b>Approved By:</b>	T Greenstreet
<b>Location:</b>	Greentop Community Circus Centre Outreach	<b>Issue Date:</b>	29/08/17
		<b>Revision Date:</b>	25/06/18
		<b>Next review</b>	25/06/2019

<b>Hazard</b>	<b>Consequences</b>	<b>Persons affected</b>	<b>Severity</b>	<b>Likelihood</b>	<b>Total Risk</b>	<b>Existing Control Measures (Where appropriate)</b>	<b>Severity</b>	<b>Likelihood</b>	<b>Total Risk</b>
Tripping or falling whilst running	Major injury	Anyone using the centre	3	3	9	Do not run in socks; only in bare feet or shoes. Only undertake any physical activity (apart from the everyday) in the main space that runs from the stage to the kitchen area, and from the side wall to the columns. Keep spaces clear of trip hazards	3	2	6
Muscle strain / Injury	Major injury	Anyone using the centre	3	3	9	Do not undertake extreme physical activity such as lifting heavy loads. Warm up for all activity, including moving of chairs etc. if necessary. Use correct technique or equipment when lifting items.	3	3	9
Collision with objects in the centre	Major injury	Anyone using the centre	3	3	9	Keep the main space free of objects if there are any activities involving movement other than walking. Induction in use of the space to include lighting operation	3	2	6
Trip hazards	Major injury	Anyone using the centre	2	3	6	Store coats, bags and personal belongings in the wire cages by the door. Keep thoroughfares, especially in the kitchen, free and clear.	2	2	4
Don't obscure emergency lighting Don't disable fire alarm	Multiple fatality	Anyone using the centre	5	3	15	Don't obscure emergency lighting or disable fire alarm Stop anyone who attempts to do this Carry out frequent checks to ensure that emergency lighting and fire alarms work and are not obscured / disabled	5	1	5
A safeguarding issue occurs	Child or vulnerable adult	Staff, centre users and public	3	2	6	All staff and freelance contractees are inducted in Safeguarding policy and procedure. All users informed via noticeboard and web	3	1	1

Hazard	Consequences	Persons affected	Severity	Likelihood	Total Risk	Existing Control Measures (Where appropriate)	Severity	Likelihood	Total Risk
whilst participants are under the care of Greentop	harmed. Reputation damage to Greentop. Potential for being subject to legal procedure					site			

## **RISK ASSESSMENT MATRIX**

<b>RISK</b>						
<b>Severity</b>	5	5	10	15	20	25
	4	4	8	12	16	20
	3	3	6	9	12	15
	2	2	4	6	8	10
	1	1	2	3	4	5
	1	2	3	4	5	
	<b>Likelihood</b>					

<b>SEVERITY</b>	
5	Multiple fatality
4	Fatality
3	Major injury
2	Minor injury
1	Negligible impact

<b>LIKELIHOOD</b>	
5	Almost Certain
4	Probable
3	Possible
2	Remote
1	Improbable

The aim is to reduce the risk by prevention or control measures so far as is reasonably practicable.

### **Explanatory Note:**

#### **Risk**

16-25	Very high (Do not proceed without authorisation from the Directorate)
12-15	High
6-10	Medium
1-5	Low

#### **Likelihood**

Almost certain	Self explanatory
Probable	More likely than not to occur
Possible	Has the potential to occur
Remote	Unlikely to occur
Improbable	Occurrence is extremely unlikely

#### **Severity**

Multi fatality	Self explanatory
Fatality	Self explanatory
Major injury	Reportable incident under RIDDOR such as fracture of bones, dislocation, amputation, occupational diseases (e.g. asthma, dermatitis), loss of sight.
Minor injury	First aid administered. This would include minor, cuts, bruising, abrasions and strains or sprains of ligaments, tendons, muscles
Negligible impact	Self explanatory