

<b>Greentop Circus</b>		<b><i>Risk Assessment</i></b>	
<b>Activity:</b>	COVID 19 Secure Classes for young people and Adults at Greentop – hand held skills	<b>Assessed By:</b>	Teo Greenstreet Tim Byrom
		<b>Approved By:</b>	Teo Greenstreet
<b>Location:</b>	Greentop Community Circus Centre	<b>Issue Date:</b>	19/5/2020
		<b>Revision Date:</b>	14/7/2020
		<b>Next review</b>	14/8/2020

Hazard	Consequences	Persons affected	Severity	Likelihood	Total Risk	Existing Control Measures (Where appropriate)	Severity	Likelihood	Total Risk
COVID 19 transferred through contact with shared surfaces eg of doors and facilities in the building	Contracting COVID 19 and risk of fatality. Risk of becoming a carrier and putting others, including vulnerable people at risk of contraction.	All Participants, Teachers Office workers accessing the building. Vulnerable groups contacted by a carrier.	5	4	20	<p><b>1. Hand Washing</b></p> <ul style="list-style-type: none"> <li>Hand washing facilities with soap and water in place.</li> <li>Hand sanitiser use at entry and departure a requirement</li> <li>Stringent hand washing communicated through guideline posters in toilets and kitchen <a href="https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/">https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/</a></li> <li>Drying of hands with disposable paper towel. <a href="https://www.nursingtimes.net/news/research-and-innovation/paper-towels-much-more-effective-at-removing-viruses-than-hand-dryers-17-04-2020/">https://www.nursingtimes.net/news/research-and-innovation/paper-towels-much-more-effective-at-removing-viruses-than-hand-dryers-17-04-2020/</a></li> </ul> <p><b>2. Cleaning detailed in COVID 19 cleaning plan</b> Using PPE Frequently cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as door handles, light switches, entry area using appropriate cleaning products and methods.</p> <p><b>3. Social Distancing detailed in See COVID 19 secure training protocol</b> Social Distancing -Reducing the number of persons in any work area to comply with the 2-metre (6.5 foot) gap: Allocated training bays remove all chairs, tables, food making facilities from kitchen area. . Instructions for parents to not accompany young person into building. All participants to wait outside until defined start class time.</p>	5	2	10

Hazard	Consequences	Persons affected	Severity	Likelihood	Total Risk	Existing Control Measures (Where appropriate)	Severity	Likelihood	Total Risk
						Anyone taking part who in the opinion of the teacher consistently does not meet this will be asked to leave or sit out the class and may lose their place.			
COVID 19 transferred through contact of shared circus equipment	Contracting COVID 19 and risk of fatality. Risk of becoming a carrier and putting others, including vulnerable people at risk of contraction.	All Participants, Teachers Office workers accessing the building. Vulnerable groups contacted by a carrier.	5	4	20	All participants agree to the COVID 19 secure Training Protocol in the booking process, Including: 1. Restricting class size to to ensure social distancing in place 2. Defined bays of allocated space for warm up, training and personal effects. 3. Class timetable to allow for no cross over of participants and cleaning time between classes. 4. Clear instruction for access and use to ensure social distance 5. 70 hour Quarantine regime for all aerial equipment using quarantine labels and cleaning of all hand help equipment after each use detailed in <b>COVID 19 cleaning plan</b> 6. Hand cleaning before and after all paging/drop-in line use. 7. For Professional training: limit to use of personal equipment on drop in lines or through assigned equipment.	5	2	10
COVID 19 transferred through direct contact	Contracting COVID 19 and risk of fatality. Risk of becoming a carrier and putting others, including vulnerable people at risk of contraction.	Participants Teachers	5	4	20	1. eliminate the need for person-to-person spotting. Teach students self-spotting techniques when possible. Adapt spotting techniques to avoid contact with the head or hands. 2. Teachers to have access to hand sanitizer at all times. First aid kit only accessed by teachers. Participants requested to bring own plasters. Emergency procedures revised to account for COVID-19. 3. Cancel any direct contact classes/activity. Do not programme classes for young people who we reasonably believe will struggle to observe Secure Training Guidelines including Spectrum Circus,	5	2	10
COVID 19 transferred through shared use of office space.	Contracting COVID 19 and risk of fatality. Risk of becoming a carrier and putting others, including vulnerable people at risk of contraction.	Office workers Visitors	5	4	20	1. Maximise working from home where possible 2. Review work schedules to reduce number on site at any one time. 3. Review office layout to ensure social distancing. using back-to-back or side-to-side working. 4. Conference calls to be used instead of face to face meetings. 5. Reducing the number of people each person has contact with by using 'fixed teams or partnering' (so each person works with only a few others).	5	2	10

Hazard	Consequences	Persons affected	Severity	Likelihood	Total Risk	Existing Control Measures (Where appropriate)	Severity	Likelihood	Total Risk
						6. Support home working for those at risk or those shielding. 7. Holding meetings outdoors or in well-ventilated rooms			
COVID 19 transferred through the air		All Participants, Teachers Office workers accessing the building. Vulnerable groups contacted by a carrier.	5	4	20	1. <b>Social Distancing detailed in See COVID 19 secure class protocol</b> Social Distancing -Reducing the number of persons in any work area to comply with the 2-metre requirements. Allocated min 2m square bays for training and walk way through. 2. Maximise ventilation in the training space: where possible ensure the fire exit door is open, weather permitting. 3. Teachers to wear mask and protective visor 4. Non aerobic warm ups to minimise aerosol transmission	5	2	10
COVID 19 transferred through cleaning.	Contracting COVID 19 and risk of fatality. Risk of becoming a carrier and putting others, including vulnerable people at risk of contraction.	Cleaning worker participants	5	4	20	1. PPE to provided as identified in the <b>COVID 19 cleaning plan</b> 2. Mat cleaning undertaken by teacher with appropriate PPE. Hand washing before and after mat cleaning. 3. Use of appropriate cleaning product as stipulated by the manufacturer and where not possible through identified guidance.	5	2	10
COVID 19 carrier in the space: Symptomatic person on site  Asymptomatic person on site  Person unaware of policies  Person aware of policies but disregards or willfully violates			5	4	20	1. Policy of no entrance of anyone with Covid-19 related symptoms /or anyone in their household with symptoms, into the space as agreed in signing <b>COVID 19 secure class protocol</b> 2. Clear understanding by teachers , management and participants of the Symptoms of Covid-19. 3. Take temperature on entry and if 38 degrees or more sent home. If anyone becomes unwell with a new continuous cough or a high temperature in the workplace they will be sent home and advised to follow the stay at home guidance. 4. If advised that a member of staff or public has developed Covid-19 and were recently at Greentop we will inform NHS 111, identify people who have been in contact with them and will take advice on any actions or precautions that should be taken including cleaning, disinfecting and/ or closing. 5. Staff will bar entrance of anyone who wilfully violates the policy .	5	2	10

Hazard		Consequences					Persons affected	Severity	Likelihood	Total Risk	Existing Control Measures (Where appropriate)			Severity	Likelihood	Total Risk
<b>RISK ASSESSMENT MATRIX</b>							<b>SEVERITY</b>			<b>LIKELIHOOD</b>						
<b>RISK</b>																
<b>Severity</b>	5	5	10	15	20	25	5	Multiple fatality		5	Almost Certain					
	4	4	8	12	16	20	4	Fatality		4	Probable					
	3	3	6	9	12	15	3	Major injury		3	Possible					
	2	2	4	6	8	10	2	Minor injury		2	Remote					
	1	1	2	3	4	5	1	Negligible impact		1	Improbable					
		1	2	3	4	5										
		<b>Likelihood</b>														

The aim is to reduce the risk by prevention or control measures so far as is reasonably practicable.

**Explanatory Note:**

**Risk**

16-25	Very high (Do not proceed without authorisation from the Directorate)
12-15	High
6-10	Medium
1-5	Low

**Likelihood**

Almost certain	Self explanatory
Probable	More likely than not to occur
Possible	Has the potential to occur
Remote	Unlikely to occur
Improbable	Occurrence is extremely unlikely

**Severity**

Multi fatality	Self explanatory
Fatality	Self explanatory
Major injury	Reportable incident under RIDDOR such as fracture of bones, dislocation, amputation, occupational diseases (e.g. asthma, dermatitis), loss of sight.
Minor injury	First aid administered. This would include minor, cuts, bruising, abrasions and strains or sprains of ligaments, tendons, muscles
Negligible impact	Self explanatory

This Risk assessment was informed by below guide to controlling exposure to occupational hazards:



Heavily adapted (by Cara) from The National Institute for Occupational Safety and Health (NIOSH) guide to Controlling exposures to occupational hazards.[Content source: National Institute for Occupational Safety and Health National Institute for Occupational Safety and Health]